

Job Title: Regional Coordinator, Forest Rights

Number of Positions: 2

Place of Posting: Kandhamal/Deogarh

Type of Engagement: Full Time

Last Date of Application: 20th September, 2018

Vasundhara is a non-governmental, non-profit knowledge and advocacy group that works on issues of natural resource management and sustainable rural livelihoods. Over the last few years we have built significant work on facilitating Community Claim Making and post-claim /recognition CFR Management under the Scheduled Tribes and Other Traditional Forest Dwellers Recognition of Forest Rights Act 2006. We are looking forward to recruit Regional Coordinators for our ongoing work on Forest Rights to be placed in the field offices of Kandhamal and Deogarh.

The Regional Coordinator will lead Vasundhara's work on forest rights in the regions specified comprising of about 4-5 districts. The person will work with tribal and forest dwelling communities to help them understand their rights and work for recognition of forest rights along with post rights management and convergence under FRA with support of the local organizations, government officials, PRI members and facilitate the interface with the local administration to ensure that the claims are recognised. Apart from this the person would also be working on the other aspects of Forest Rights Act, especially grassroots work, coordination with different stakeholders of this process, documenting the key issues and learning, database management, reporting and capacity building on Forest Rights.

We are looking for a self driven person with a Master Degree in Social Sciences/Social Work /Rural Development/Environmental Science with at least 5 years of post-qualification experience of which at least 3 years work experience with tribal communities within or outside of Odisha on Forest Rights. Candidates with Master Degree in other subjects may also apply in case they have at least 7 years experience. The candidate should be willing to stay in the district, specified above, with willingness to travel to other districts of the region for at least 10 days in a month. Good Knowledge of English and Odia languages is necessary. Knowledge of Hindi and any Tribal Language of Odisha will be an added advantage. Basic Computer skills should include Word Processing, Spreadsheet, and Presentation Packages. Knowledge of SPSS or any other similar software would be an added advantage.

Vasundhara is an equal opportunity employer. Women and SC/ST candidates are especially encouraged to apply. Current Employees of Vasundhara fulfilling the eligibility requirements are encouraged to apply. Please apply to vasundharanr@vasundharaorissa.org. Last date for receiving completed applications is 20th September 2018. Applications should have <Regional Coordinator, (Name of the Region), Vasundhara, Bhubaneswar> as the subject line with **Covering Letter & CV in one Word File** along with the past research work, if any and also name of two reference persons.

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Duration: Initial contract for 6 months for the probation period (Renewable based on performance and requirement)

Reporting: Thematic Leader, Forest Rights

Remuneration: The selected candidate, on successful completion of the probation (6 months) will be placed in the scale of Program Officer with a minimum basic salary of Rs 12500/- and a CTC approximately of Rs 30000/-

Detailed Job Description

Scope of the Position:

Contribution to Vasundhara's existing work on Forest Rights in regional districts under Forest Rights Act 2006 and amendment rules 2012

Creating a knowledge-base around community forest rights, Individual Forest Rights and post right management and convergence through research, action and documentation

Coordination with administration, partners, communities, other grassroots' organizations and CSOs

Documentation of learning from ground for sharing with other Civil Society Organizations, Institutions and groups with similar interest

Capacity Building of Community Members / NGO-CSO Staff / Government Functionaries

Key Responsibilities

Coordinate project activities with facilitators, senior facilitators and collaborators in regional districts in consultation with PMU and Thematic Leader

Regular coordination and support to district administration on Forest Rights related work

Provide handholding support to the CSOs and other groups working on Forest Rights

Contribution towards formulation of action plan and progress report of activities

Carrying out training programs for collaborators on the thematic areas of Forest Rights Act

Documentation on the issues, learning and case studies from the ground

Drafting of quarterly and annual reports of the project in consultation with team

Dialogue and discussion with administration and other govt. Officials on Vasundhara's intervention on community forest rights and individual forest rights

Discussion and providing follow up support to partner organizations and other groups connected to our work in the district

Updating the progress of the work to the team on regular basis

Database management on Forest Rights in the district

Preparing reports, notes, status paper etc. of various activities

Coordination with Executive Director and Administration for administrative, program and financial matters

Managing financial utilization of the region, leaves and other administrative matters of the region

For more information about Vasundhara's work, please visit [**www.vasundharaorissa.org**](http://www.vasundharaorissa.org),
[**www.fra.org.in**](http://www.fra.org.in)